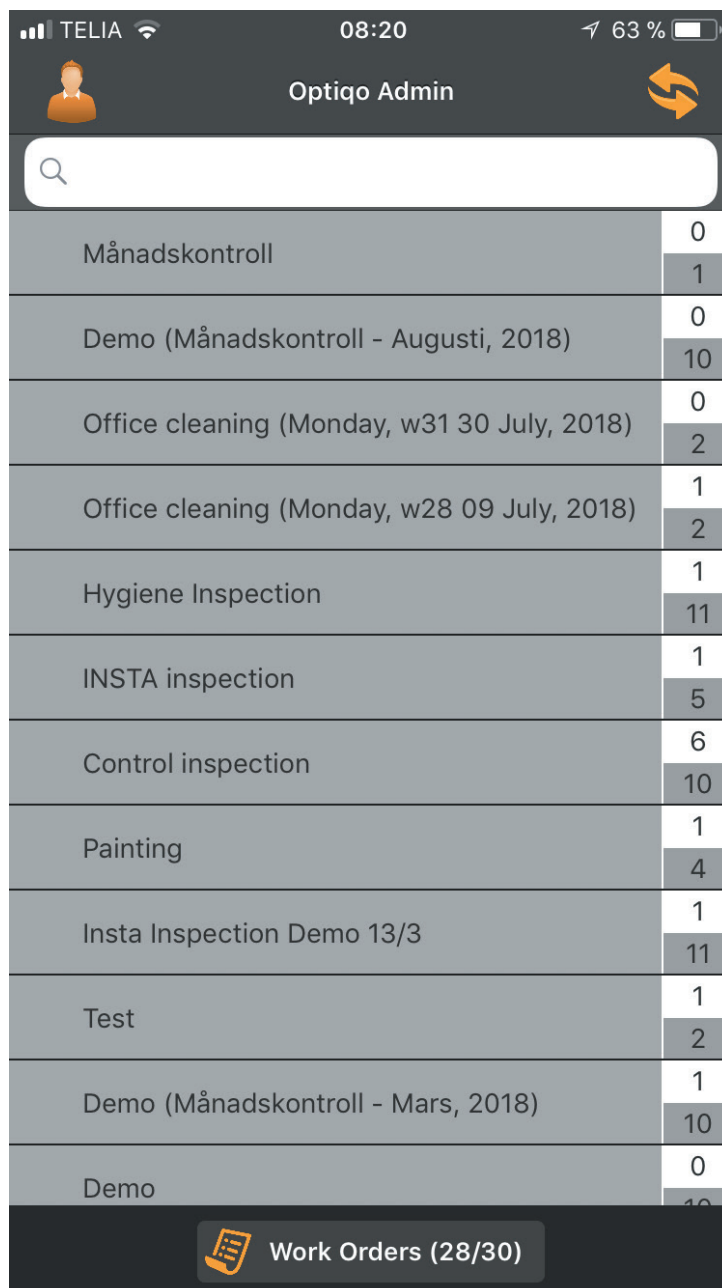


Optiqo INSTA English Manual

Once you have entered the Optiqo INSTA app and logged in you will see this view. This is all the waiting/ongoing inspections.

















The screenshot shows the Optiqo Admin app interface. At the top, there's a status bar with 'TELIA', signal strength, time '08:20', and battery '63 %'. Below the status bar is a header with a user icon, the text 'Optiqo Admin', and a refresh icon. A search bar is located below the header. The main content is a list of inspections, each with a description and two numerical values. At the bottom, there's a dark bar with a 'Work Orders (28/30)' button.

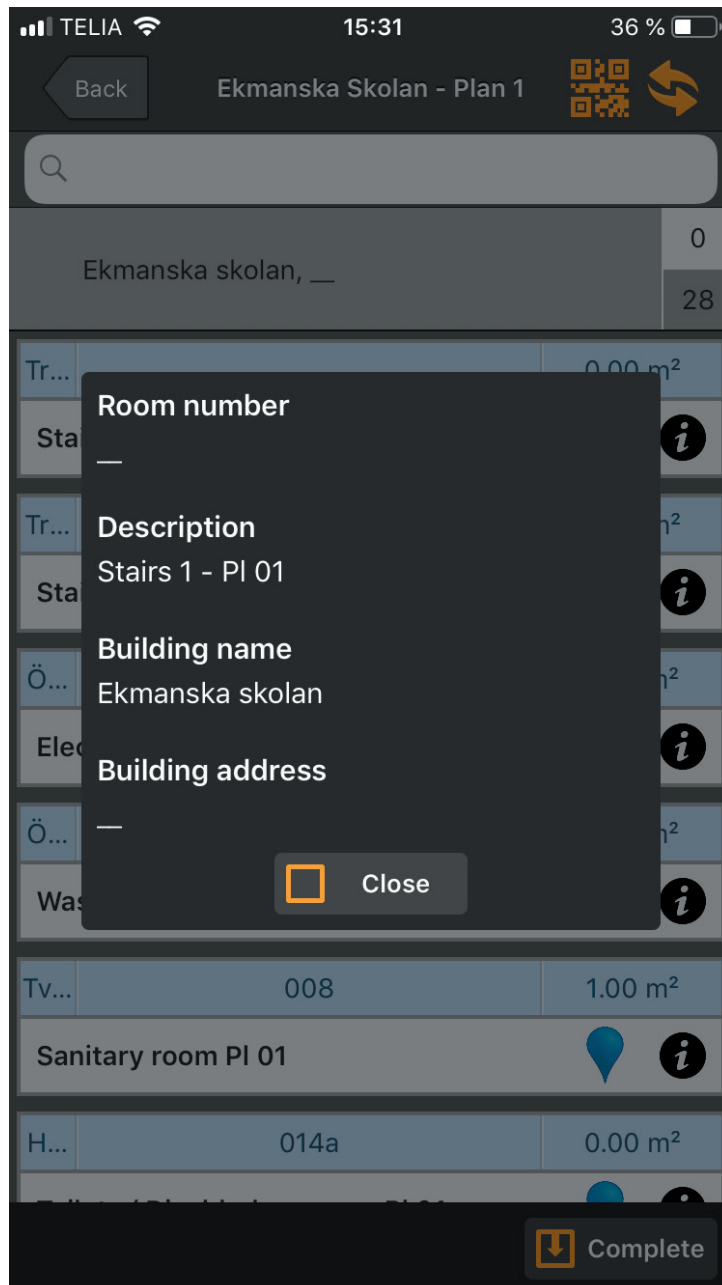
Inspection Description	Value 1	Value 2
Månadskontroll	0	1
Demo (Månadskontroll - Augusti, 2018)	0	10
Office cleaning (Monday, w31 30 July, 2018)	0	2
Office cleaning (Monday, w28 09 July, 2018)	1	2
Hygiene Inspection	1	11
INSTA inspection	1	5
Control inspection	6	10
Painting	1	4
Insta Inspection Demo 13/3	1	11
Test	1	2
Demo (Månadskontroll - Mars, 2018)	1	10
Demo	0	10

Work Orders (28/30)

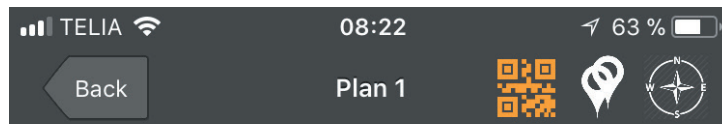
Start by pressing an inspection. Now you will see a building aswell as it's rooms/units. Press the QR-icon and a dropdown menu will give you the options to choose between QR or NFC. NFC-scanning works only on iPhone 6 and newer models.

Ekmaniska Skolan - Plan 4			55%	11:10
Hygien	311	0.0 m ²		
Toilets PI 04				
Övrigt	312	0.0 m ²		
Archive, collection rooms PI 04				
Kontor	313	0.0 m ²		
General teaching and training w/o seats PI 04				
Övrigt	314	0.0 m ²		
Storage rooms / warehouse PI 04				
Trappor	315	1.0 m ²		
Stairs PI 04				
Trappor	—	0.0 m ²		
Stairs 1 - PI 04				
Trappor	—	0.0 m ²		
Stairs 2 - PI 04				

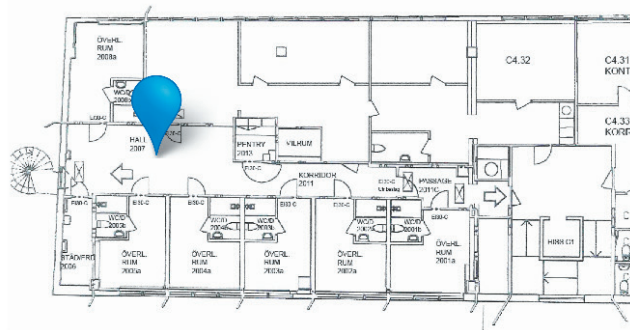
Press the info button to the right side of the unit for this info window to show up.



Press the blue mark to show blueprints where selected room is located. It is possible to zoom and rotate the blueprints.



31401-420-04
Bilaga 3



Press the grey boxes to accept and hold to not accept inspection tasks. Add a photo by pressing the small button next to the comment field. If there's information about what to do on the inspection tasks there would be a small icon next to the tasks.

Field Maintenance

Inspect Air Conditioning	✓
✗ Tap to enter a comment	
Inspect Central Heating	✗
✗ Tap to enter a comment	
Inspect Lawn Mowers	
✗ Tap to enter a comment	
Inspect Tractors	✓
✗ Tap to enter a comment	
Inspect Ventilation	✓
✗ Tap to enter a comment	

Done

When you have taken a photo you will have three options to choose from. General is to be used if it's general information. Deviation and damage will create a work order.



When you have taken a photo you will have three options to choose from. General is to be used if it's general information. Deviation and damage will create a work order.

